

## **Undergraduates Request to Take a Mathematics Honors Tutorial Course: M 379H (Spring 23)**

**IMPORTANT:** This request must be completed by the 12<sup>th</sup> class day: January 25, 2023.

**Step 1:** Seek out a faculty member in mathematics who is willing to advise you and a research topic on which you will write your thesis under this professor's supervision.

You may have to talk with more than one person to find someone who is available and can help you find an appropriate topic, so it is wise to begin sending emails or visiting faculty offices at least one semester before you plan to take M 379H.

If you need ideas about how to find a supervising professor or you would like to learn about the possibility of working toward publishing your research, you can meet with one of our faculty advisors. You can request an appointment by sending an email to Dr. Martines:

- Dr. Theresa Martines, the Honors Faculty Advisor at [theresa.martines@austin.utexas.edu](mailto:theresa.martines@austin.utexas.edu)

**Step 2:** Once you have decided on a topic and you have a supervising professor, notify Dr. Martines by email and copy your supervising professor on the email.

*Spring 23 Honors Tutorial Course* should be the subject of the email, and the following in your email:

- Your full name and UT EID
- Proposed topic of research or project
- Supervising Math Professor's full name and UT EID

Dr. Martines will reply to your email to schedule an appointment to review your research project.

### **Step 3:**

If Dr. Martines approves your Honors Tutorial Course, then your request will be forwarded on to Mr. Tan Thai, Senior Academic Program Coordinator, who will email you with instructions as to how you may register for the course.

### **Step 4:**

After receiving Mr. Thai's email, register yourself for M 379H. If your request is received after the 4<sup>th</sup> class day, you will be added to the class by an Academic Advisor on behalf of the Mathematics Department.