Undergraduates Requesting to Take a Mathematics Conference Course
M 175, M 275, M 375, or M 475

IMPORTANT: This request must be processed by the 12th class day in the Spring 2023 semester (January 25th, 2023). Also note that mathematics conference courses do not count towards the math major's required minimum of 33 hours of upper-division mathematics.

Step 1 - Seek out a mathematics professor who is willing and able to give you the time that a conference course entails.

Respectfully email and ask the professor if they can offer you a conference course during the semester of interest to you. Then you and the professor should decide upon a brief title that describes the main topic of study and whether you both have time for a one-, two-, three-, or four-hour conference course.

Step 2 - Email the Undergraduate Mathematics Faculty Advisor, Dr. Jennifer Austin, at jmann@math.utexas.edu and copy your conference course professor on the email.

Spring 2023 Math Conference Course should be the subject of the email. Include the following in the body of your email:

- Your full name and UT EID
- One of the following:
    - M 175 54970 (for a 1-hour conference course) or
    - M 275 54975 (for a 2-hour conference course) or
    - M 375 54980 (for a 3-hour conference course) or
    - M 475 54985 (for a 4-hour conference course)
- Proposed Course Title/Topic
- Math Professor's full name and UT EID

Step 3

If Dr. Austin approves your conference course, then your request will be forwarded on to Tan Thai, Senior Academic Program Coordinator, who will email you with instructions as to how you may register for the conference course.

Step 4

After receiving Tan Thai's email, you can register yourself for the conference course up through the 4th class day of spring (January 12, 2023). After the 4th class day, you will have to be added by an Academic Advisor in the Mathematics, Physics, & Astronomy Advising Center (PMA 4.101; mpaadv@austin.utexas.edu). The deadline to be added is 5 pm on the 12th class day (January 25, 2023).