

Dean's Office Graduate Council

Meeting Minutes

11 March, 2019

Present: Dan Knopf, Po-Tsan Ku, Scott Burghart, Olja Simoska (Chem), Courtney Walsh (HDFS), Cory DuBois (CMB), Raquel Martinez (AST), Sepideh Maleki (CS), Lauren Castro (EEB), Gillian Grindstaff (Math), Jorgos Stratis (PHY), Letti Lopez (MCB), Diana Gutierrez (NUT), Matteo Vestrucci (SDS), Angel Syrett (Dean's Office)

Next meeting: TBD

I. Student concerns

- a. Letti raised a concern about instructor standards. The point of contact for the program in question is Janice Fisher
- b. Jorgos raised concerns about mental health and the ability of faculty to respond to crises. Some general discussion about what resources are available.
- c. Diana discussed the need for a manual on how to access parental accommodations.
- d. Also discussed was resources to help students understand what happens when they get a fellowship.

II. Angel Syrett

III. TA guidelines

- a. Dan introduced TA workload guidelines
- b. Diana mentioned that timing of the tasks should be included along with time constraints (specifically concern about last-minute asks).
- c. Sapidah asked how the number of TAs was chosen. Dan provided brief explanation of factors used.
- d. Gillian asked about possibility of TA review of instructor.